

Washington Township Public Schools



Washington Township High School
Office of School Counseling
519 Hurffville Cross Keys Road
Sewell, NJ 08080
(856) 589-8500, ext. 7419

September 3, 2024

Dear WTHS AP Students & Parents:

Your child is currently enrolled in an Advanced Placement (AP) course at WTHS and is highly encouraged to take the AP Exam. Please see information below to assist in making decisions:

- Click [here](#) to understand College Board and WTHS AP information.
- Click [here](#) for more information about Dual Credit versus Advanced Placement.

Please complete the following instructions for our high school's AP Exam Registration and Payment process:

STEP 1: Total Registration - All AP students/parents/must use this secure site to electronically register and pay for the student's AP exam(s).

- **Beginning Tuesday, September 3, 2024** [click here for the AP Exam registration and electronic payment on Total Registration](#) with the cost of \$99 per exam.
- **Deadline is Thursday, November 14, 2024 @ 11:59pm** for the AP Exam(s) to be ordered. **Orders placed after this date, College Board will charge a \$40 late registration fee.**
- **Cancellation by Thursday, November 14, 24 @ 11:59pm** for a full refund.
- **Cancellation from November 15, 2024 to March 14, 2025** will receive a refund minus a \$40 College Board cancellation fee.
- **Cancellation after March 14, 2025** will not receive a refund.

STEP 2: College Board - AP Teachers will have the students join their College Board course section early in the school year.

The WTHS Counseling Office will communicate updates with students and parents via email. If you have any additional questions, please contact counselors, Mr. Lemons aalemons@wtps.org or Mr. Palmer cpalmer@wtps.org.

Best of luck to your child during this important college readiness process!

Respectfully,
WTHS Counseling Department

Attachments: 2025 College Board / WTHS AP Exam Reminders & Exam Schedule

2025 College Board / WTHS AP Exam Reminders

- **STUDENT EMAIL**
 - **Day before exam** - Check your exact time and location of your AP Exam.
- **ATTENDANCE**
 - **Email reminder** - Students will receive an email reminder the day before your scheduled exam and will not be given a pass to report to exams.
 - **Marked present** - For a full day of school if students take one AP Exam per day.
 - **Morning arrival** - 7:30am for an 8:00am exam without penalty.
 - Students are permitted to leave when their morning exam concludes.
 - **Afternoon arrival** - 11:30am for a 12:00pm exam without penalty.
 - **Student responsibility** - Communicate with teachers, coaches, or advisors the time they may miss school, practices, or meetings in advance, and determine how to make up missed time.
 - **College Board procedures** - We cannot allow students to leave the exam room prior to the exam concluding.
- **IDENTIFICATION**
 - **School ID or driver's license** - Bring on the day of your exam since exams could be administered by a substitute and they will not be able to verify your identity.
- **MATERIALS**
 - **Bring** - Pencils, black pen, calculator (if applicable), tissues, and a snack/drink (available during break only).
 - Any bags, food, and electronics (turned off) will be collected and kept in a separate part of the exam room.
 - **Attire** - Dress comfortably and wear layers since testing rooms can be cool or warm.
- **LATENESSES**
 - **Reporting late** - Will not be able to take the exam and will not receive a refund.
- **ABSENCES**
 - **Absent** - You must email Mr. Lemons aalemons@wtps.org or Mr. Palmer cpalmer@wtps.org, your counselor, teacher, and parent.
 - **Late AP Exams** - It is the district's and College Board's discretion to offer as they are not regularly granted.
- **CANCELATIONS**
 - **No refunds** - After March 14, 2025 for an unused/canceled exam.
 - **Cancel** – Parent or student must submit a cancellation request through [Total Registration](#) and email the student's teacher and school counselor to inform them of the cancellation.
 - **Free reduced meal students** – No cancellations or refunds will be given.

2025 College Board / WTHS AP Exam Schedule

Exam Name	Date / Time	Exam Mode
Biology	May, 5, 2025 - Mon - 8:00 AM	Hybrid
Microeconomics	May, 5, 2025 - Mon - 12:00 PM	Hybrid
Chemistry	May, 6, 2025 - Tue - 8:00 AM	Hybrid
Human Geography	May, 6, 2025 - Tue - 8:00 AM	Digital
Government and Politics, US	May, 6, 2025 - Tue - 12:00 PM	Digital
English Literature	May, 7, 2025 - Wed - 8:00 AM	Digital
Computer Science A	May, 7, 2025 - Wed - 12:00 PM	Digital
Statistics	May, 8, 2025 - Thu - 8:00 AM	Hybrid
World History	May, 8, 2025 - Thu - 12:00 PM	Digital
United States History	May, 9, 2025 - Fri - 8:00 AM	Digital
2-D Art and Design	May, 9, 2025 - Fri - 8:00 PM	Paper
3-D Art and Design	May, 9, 2025 - Fri - 8:00 PM	Paper
Drawing	May, 9, 2025 - Fri - 8:00 PM	Paper
Macroeconomics	May, 9, 2025 - Fri - 12:00 PM	Hybrid
Calculus AB	May, 12, 2025 - Mon - 8:00 AM	Hybrid
Calculus BC	May, 12, 2025 - Mon - 8:00 AM	Hybrid
Music Theory	May, 12, 2025 - Mon - 12:00 PM	Paper
French Language	May, 13, 2025 - Tue - 8:00 AM	Paper
Environmental Science	May, 13, 2025 - Tue - 12:00 PM	Digital
German Language	May, 14, 2025 - Wed - 8:00 AM	Paper
English Language	May, 14, 2025 - Wed - 8:00 AM	Digital
Physics C Mech.	May, 14, 2025 - Wed - 12:00 PM	Hybrid
Spanish Language	May, 15, 2025 - Thu - 8:00 AM	Paper
Art History	May, 15, 2025 - Thu - 8:00 AM	Digital
Physic E&M	May, 15, 2025 - Thu - 8:00 AM	Hybrid
Physics 1 - Algebra Based	May, 16, 2025 - Fri - 8:00 AM	Hybrid
Psychology	May, 16, 2025 - Fri - 12:00 PM	Digital